

**Fox West Academy Governance Council Meeting**  
**Monday October 3, 2011**  
**6:00 p.m.**  
**Fox West Academy Classrooms**  
**Hortonville Middle School G105 & G118**

**AGENDA**

1. Call to order and roll call
  - Council Members:
    - Barry Hoff
    - Kristi Compton
    - Denise Nelson
    - Zola Nimmer
    - Tori Mann
    - Jenni Koenecke
  - Excused – none to report
  - Committee Leads - Jean Wagner, Anne Walker, Stephanie Halverson, Lorie Claybaugh
  - Teaching Staff/Admin. Advisor – Dan Lundstrom, Greg Hall, John Brattlund,
2. Affirmation of public notice
  - A. Notice of the meeting was posted at the Greenville Elementary, Greenville Middle, Hortonville Elementary, Hortonville Middle, Hortonville High schools, Hortonville Public Library, and the Fox West Academy website ([www.foxwestacademy.org](http://www.foxwestacademy.org)). Notice of the meeting was sent to the Appleton Post-Crescent, Post-Crescent West and County Post East.
3. Review and approve minutes of September 12, 2011 – approved with amendment to Executive Committee Reports about moving strategic planning on annual timeline to January 2012.
4. Review financial status
  - A. Financial summary – reviewed budget report. Budget committee (Tori to lead) to develop proposal for spending limits that require council approval limits.
5. Presentations by District residents / Comments from Public
6. Executive Committee Reports
  - A. Final year-one financial document from business office signed and delivered to DPI – update provided.
  - B. Review DPI grant approval modifications – reviewed and discussed. DPI had a question on whether to increase fundraising estimates. Decided to keep the fundraising estimates as provided as is until a committee is established and work is done to determine more complete goals.
7. Charter Staff Reports
  - A. Planning day report - completed the first planning day with all 3 teachers. Reflected on what is working, what needs to be adjusted, and plans needed. One adjustment was to add additional advisory time after lunch (originally was a transition time with silent reading after lunch) to have more time. Developed plan for the remainder of the year for projects and presentation dates. Overall, very pleased with how things are going and team teaching is going well. Discussed topics that could be shared during an update to the

HASD Board of Education (China trip, successes so far in FWA, areas that are extending into and benefiting HMS).

- B. Student learning showcase – Microsoft OneNote being used as a digital notebook – Being implemented to teach note taking and note processing.
- C. Collaborative efforts: - discussed the following projects that are being worked on collaboratively with other district staff members.
  - 1. iPad pilot project - purchasing a few ipads to pilot and work out wireless network services and how to implement in the district.
  - 2. Paying it Forward project – Advisories are teaming up with elementary students as buddies. Works well to have a multi-age advisory.
  - 3. Ecology field class with HHS aquatics class – Students in HHS aquatics class will be the instructors out at Bubolz along with Mr. Hall and Mr. Koss (HHS Science teacher).
  - 4. Costa Rica spring break trip –piloting this type of experience for collaboration within the district. Realize it was short notice but want to start establishing this as an experience. Looking ahead to set future dates. Idea was suggested to consider establishing cumulative fundraising that a student could accumulate funds across years and then choose which year to use it.

## 8. Committee Reports

- A. Marketing and Public Relations – no updates. Idea suggested to find places to put promotional materials like at the Oct. 8 STEM fest or in the MLS realty listing. Plan to meet soon to develop a list of on-going marketing material needs.
- B. Innovations and Development – co-planning Costa Rica trip with Jenni and developing fund raising ideas. Considering an idea to bring in a speaker on Internet Safety. There will be a district wide Cyber Bullying speaker in October.
- C. Curriculum – no updates.
- D. Community Partnerships – generating ideas for inviting business partners to come and speak. Jenni has been submitting pictures and articles to the Post-Crescent West regularly.
- E. Financial Planning/Sustainability – will meet over the next month to develop proposal for spending/approval limits

## 9. Discussion

- A. Council membership: nominate and approve person to fill vacant seat (2 years) –names were to be submitted to Barry. Barry nominated Jean Wagner and council approved by consensus.
- B. Letter of commitment for Council members
- C. Student handbook – status update
- D. Committees yet to be formed:
  - 1. Nomination – this would be a good opportunity for someone to participate in FWA council with a low time commitment during the school year.
  - 2. Fundraising – send Barry suggestions for people who may have interest in this area

## 10. Professional Development Opportunities / Equipment Purchases

## 11. New Business

- A. UW student intern – Jenni contacted UW Oshkosh about the student intern program. The student intern option is where the student applies through the DPI, district team would interview to select the candidate, and if there is a qualified student selected, the student would be hired for the semester. They are allowed to work half time (ex: teach 4 hours of

an 8 hour day). The cost is \$5000 per semester. Request was made to allocate FWA grant funds to pursue a student intern for second semester. Council approved by consensus. Barry will review by-laws to review how council membership would be involved in the interviewing process.

12. Informational Items

- A. October 8<sup>th</sup> (Saturday) – STEMfest at The Building for Kids Children’s Museum, 9am–3pm

13. Upcoming Events

- A. October 14<sup>th</sup> (Friday) – Ripon School District to visit FWA
- B. October 18<sup>th</sup> (Tuesday) – 7<sup>th</sup> grade field trip to Neville Public Museum to see the exhibit “Anne Frank: A Private Photo Album”
- C. October 20<sup>th</sup> (Thursday) – FWA Presentation Night, 6:30pm
- D. October 26<sup>th</sup> (Wednesday) – FWA field day at Bubolz Nature Center
- E. November 7<sup>th</sup> (Monday) – FWA Governance Council meeting, 6:00 pm
- F. December 1<sup>st</sup> & 2<sup>nd</sup> (Th & Fr) – DPI reporting meeting, Madison. – Zola would be available as a council representative, along with Greg.

14. Adjourn